

## NAMING OF SCHOOL FACILITIES

Schools and school facilities in the Fullerton Joint Union High School District may be named by the Board of Trustees after persons, places, themes, and things in accordance with the following guidelines:

### I. Criteria

A. If the name to be chosen reflects local history, the criteria to be used are:

1. That the name is of obvious significance to the local heritage;
2. That the name be such as to reduce or eliminate confusion in later years;
3. That the name has been thoroughly researched for historical accuracy and appropriateness.

B. If the name to be chosen is of a place, them, or thing, the criteria to be used should include:

1. That the name is such to integrate school community feelings where possible;
2. That the name not be more exotic or idiosyncratic than good, lasting human judgment can support.

C. If the name to be chosen is of a person, the criteria to be used should include:

1. That the person has had a historical association with the District which has been of substantial length and of distinguished service;
2. That if the person has been an employee of the District, at least a one-year period of time will have elapsed between the last day of employment and a request to offer the name for a facility;
3. That if the person is deceased, a one-year period of time will have elapsed between the death and a request to offer the name for a facility.

### II. Procedures

A. The person or group wishing to name or rename a school or facility shall request the Superintendent, in writing, to establish a naming committee. The request should be accompanied by appropriate supporting evidence concerning the recommendation. This request shall specify the school or facility to be named or renamed.

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- B. Should the Superintendent and the Board of Trustees conclude the request to be valid and justifiable, the Superintendent shall cause a committee composed of representative students, staff, and community persons from the school and school attendance area to be formed.
- C. Upon formation of the committee, the Superintendent shall call the first meeting of the committee and charge the committee with its task.
- D. The committee shall, in deliberating the naming or renaming of a school or facility, give adequate notice of its intent to consider names and shall seek expressions of opinions by all persons in the community wishing to do so.
- E. Following appropriate consideration of the request, the committee shall make its report in writing, with recommendations, to the Superintendent.
- F. The Superintendent shall present the committee report to the Board of Trustees at the earliest possible date with his recommendations.